

Scheduling and Best Time Manager

How do I schedule blog posts to be shared only once?

To schedule a blog post to be shared only once, please click on "**Social Media Posts**" in your Blog2Social dashboard and click on "**Share on Social Media**" for the respective post.

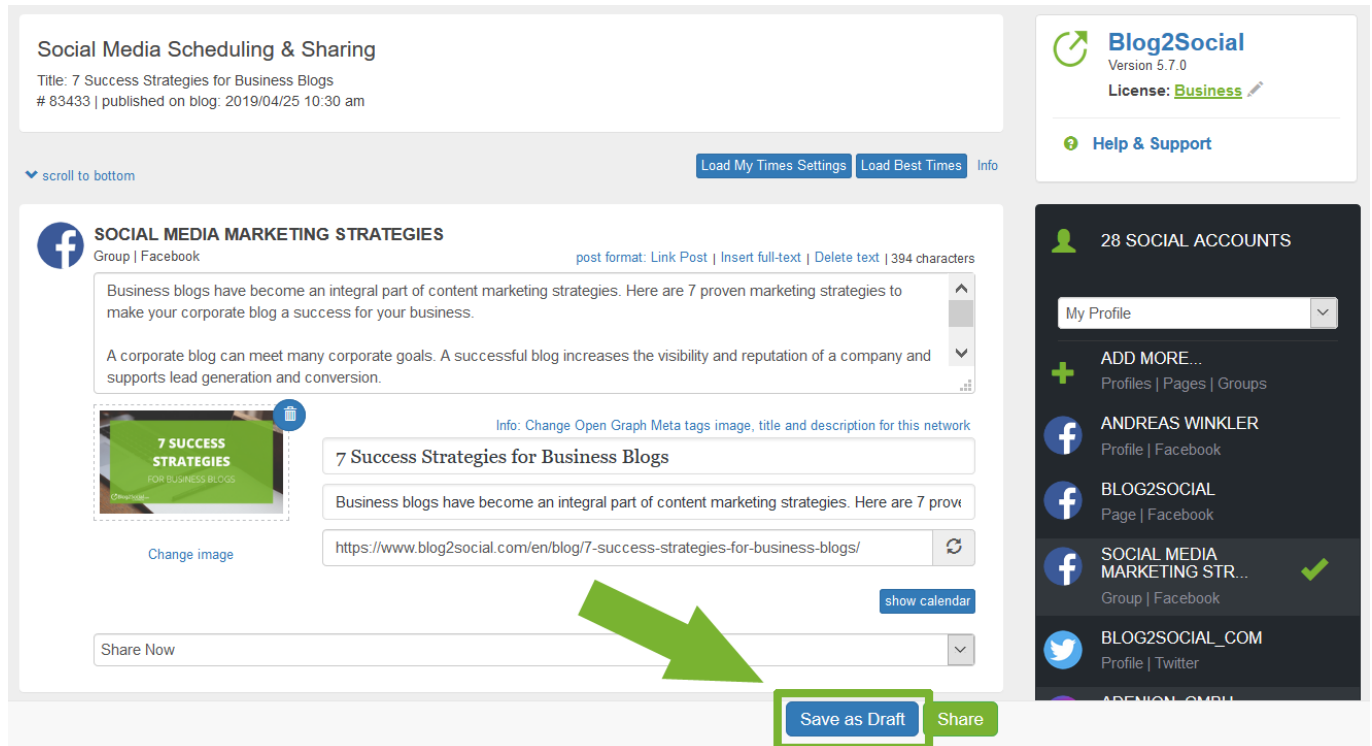
1. Click on the drop-down menu and
2. Choose "**Schedule for specific dates**"
3. Choose date and time

Scroll down to the end of the page and click on "**Share**". Done!

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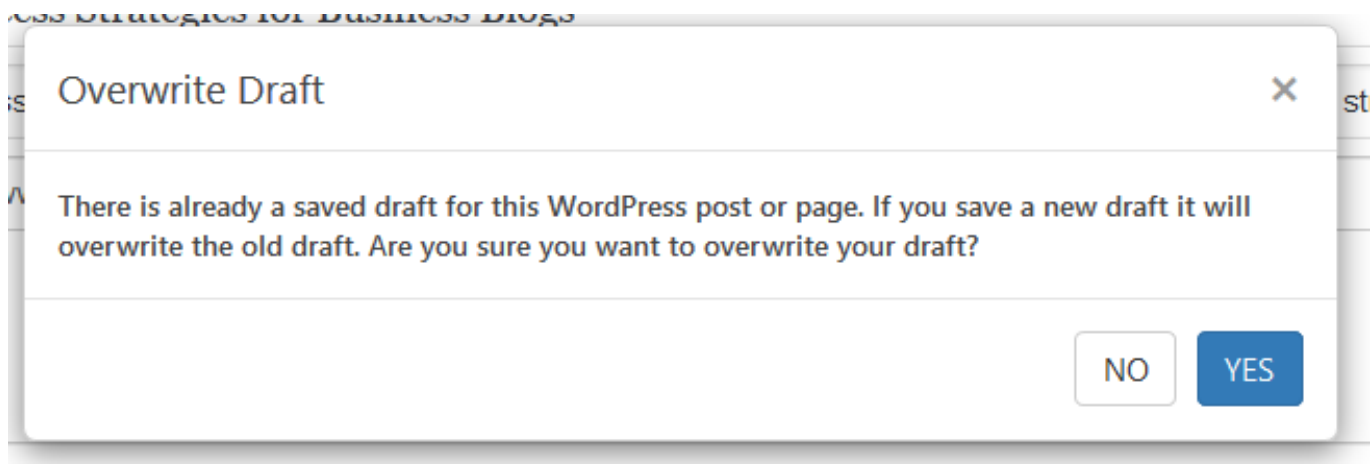
Save your customized posts as drafts

After your individually customization of your post you can save these as drafts. All of your customizations, as well as your network selection and scheduling times will be saved in your draft.



The screenshot shows the Blog2Social interface for scheduling a post. The post title is "7 Success Strategies for Business Blogs" and the content is "Business blogs have become an integral part of content marketing strategies. Here are 7 proven marketing strategies to make your corporate blog a success for your business." The post is being shared to the Facebook group "SOCIAL MEDIA MARKETING STRATEGIES". The "Save as Draft" button is highlighted with a green box and a green arrow.

If you are happy with your settings, click on "Save draft".



The dialog box is titled "Overwrite Draft" and contains the following text: "There is already a saved draft for this WordPress post or page. If you save a new draft it will overwrite the old draft. Are you sure you want to overwrite your draft?" There are two buttons: "NO" and "YES".

Please note: When you try to save a draft for a WordPress post or page with an already existing draft, you will be notified that saving your draft will overwrite the old saved draft. Please make sure that you are okay with this before you proceed.

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After [saving your social media post customizations you can edit and share them later](#). This saves time that you can spend on other things like creating valuable content or engaging with your community.

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